

Lamar University Staff Advisory Council

February 12, 2013

Council Members Present:

Diann Brodnax	Robert Corbett	Tom Griffin	Cynthia Ksiazek
Steve Ford	Guy Crossley	Kathleen Hawsey	Carlene Lloyd
Lisa Roach	David Day	Elizabeth Jeanes	Doug Sampson
Sharlene Hatch	Amanda Doiron	Tina Johnson	Patrick Stewart
Donna Blaisdell	Sherry Fitzgerald	Dimples Jones	Julie Walker
Evie Clifton	Angel Griffin	Rachel Juneau	Natasha Walker

I. Call to Order

Vice President, Steve Ford, called the meeting to order at 10:03 am.

II. Roll Call

Secretary, Sharlene Hatch called roll. A quorum was seated.

III. Minutes

A quorum was seated, but minutes were not available for approval.

IV. Committee Reports

Executive Committee:

None

Bylaws Committee:

None

Community Service Committee:

- ❖ Sharlene Hatch, Chair announced the March of Dimes Walk for Babies will be held on Saturday, April 20, 2013 on the Lamar campus. The walk will begin at the John Gray Center, registration starts at 8 am and the walk begins at 9am. Sharlene also distributed March of Dimes donation buckets. She also announced the Relay for Life will be held on May 3-4 at Ozen High School.

Compensation and Budget:

None

Issues Committee:

None

Nominations Committee:

None

Staff Awards Committee:

Dimples Jones, co-chair, announced that Staff Awards will be held on Tuesday, April 16, 2013. The reception will begin 9:30 am and the awards presentation will be held from 10 am – 12 pm. Nomination packages were distributed campus wide. The lapels were ordered during the January meeting. Dimples stated she is in need of volunteers to assist with distributing the programs and other task.

V. Unfinished Business

None

VI. New Business

- ❖ Amanda Dorian, council member, stated she has observed traffic going in the wrong direction against the arrows in the Visitor Parking. She also stated this occurrence is also happening around the circle by the Plummer Building. She inquired where this incident should be reported to and also request that a safety notice published in the University Press. Patrick Stewart, council member, stated this should be reported to the campus police.
- ❖ Guy Crossley, council member, announced he has observed smoking on campus around the Galloway and Archer buildings and inquired where to report the incident to. Lisa Roach, Treasurer, stated this should be reported to the campus police.
- ❖ Diann Brodnax, President, announced she spoke to the staff representative regarding the status of the president search and was directed to the link of the website.
- ❖ Diann Brodnax, President, announced a sub-committee was formed to address such areas as customer service, staff retention, and training. The 10 member sub-committee has will roll out a survey either late February or March to the staff. Council members are encouraged to complete this anonymous survey that will evaluate increasing student and employee retention and training. The findings will be discussed and will be published. Diann Brodnax also stated additional surveys will be developed to target faculty, students, and parents.

VII. Good of the Order

- ❖ Sherri Fitzgerald, council member announced the Faculty Senate are working on the Staff Appreciation Luncheon, however a date has not been set.

VIII. Adjournment

Motion was made by Sherri Fitzgerald to adjourn, Doug Sampson seconded, and all were in favor. The meeting was adjourned at 10:36 a.m.

OPEN MEETING

LAMAR UNIVERSITY STAFF ADVISORY COUNCIL MEETING

March 19, 2013

10:00 A.M.

Gray Library 8th Floor

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. APPROVAL OF MINUTES**
- IV. COMMITTEE REPORTS**
- V. UNFINISHED BUSINESS**
- VI. NEW BUSINESS**
- VII. GOOD OF THE ORDER**
- VIII. ADJOURNMENT**